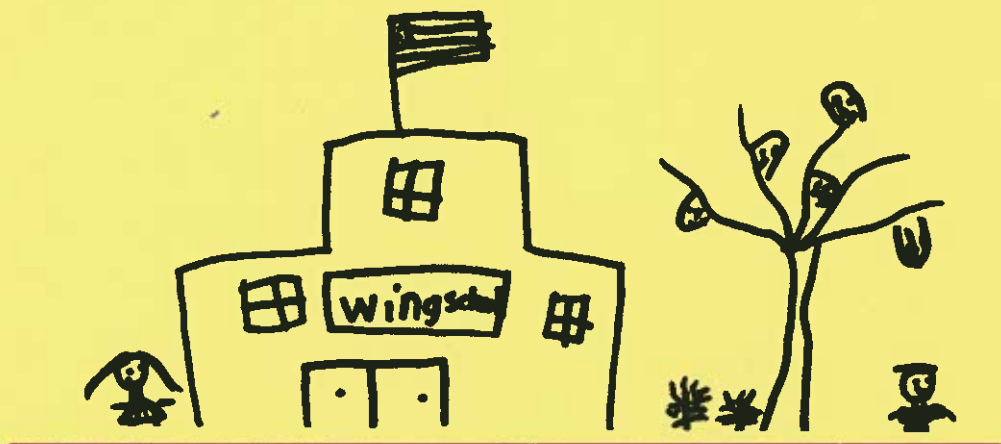


# THE ABC'S OF WING

## A PARENT'S HANDBOOK



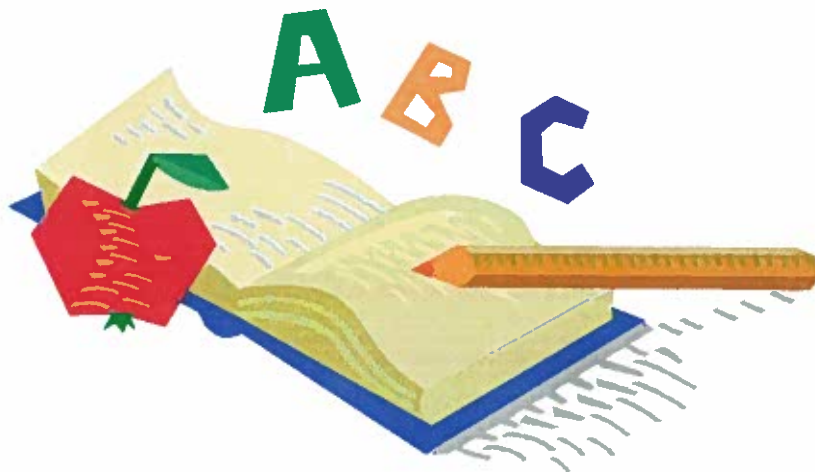
Talia Pavlin



**MISSION STATEMENT**  
**THE ISLIP SCHOOLS**  
**IN PARTNERSHIP WITH THE**  
**COMMUNITY**  
**WILL EMPOWER ALL STUDENTS**  
**TO ACHIEVE EXCELLENCE**



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This handbook was created by the Wing Elementary School Standards of Excellence Committee. The ABC's of Wing School contains information we believe all parents might be interested in learning and hopefully answers questions you might have. The addendum contains letters that have been shared with the Wing community over the course of the school year. We hope you enjoy this document.



Wing Elementary School  
Standards of Excellence Committee



	After School Care	Before and after school care is provided by the Islip School Age Child Care Program. It's located at Wing but not affiliated with the school district. Please call 581-6041 to get information.
	Art	This is one of our "Special" classes. Children work with the art teacher to create imaginative projects.
	Attendance Awards	These are given monthly to students who are in attendance every day, never late and do not leave early.
	Attendance Policy	See Calendar
	Attendance Procedures	In the event your child is absent, please contact the nurse's office at 859-2357. Upon their return each child must have a note explaining their absence. *Look for our note pad at Meet the Teacher Night.
	Back Packs	Check daily for notices, messages. Rolling backpacks are not appropriate for the primary student. Safety is our main concern. See Dress Code for additional information.
	Birthdays	Check with your child's teacher regarding the classroom procedures.
	Breakfast	Breakfast is served daily. See Lunch Procedures



	Bus Procedures	Bus schedules are in the District Calendar. All students in K & 1 <sup>st</sup> Grade are entitled to bus transportation to and from school. Bus passes you receive should be worn for 2 weeks. All children must be met by an adult at the bus stop or the children will be brought to Central Office at 215 Main Street, and you will receive a phone call to come and pick your child up there.
	Cafeteria	See Lunch Programs. Super stars are selected each month from each class. These certificates are given out at our Town Meetings. Student pictures are placed in the cafeteria.
	Calendar of School Days	See District Calendar.
	Calendar of Events	Monthly reminders are sent home listing upcoming events and important dates.
	Character Education	We have 8 Pillars of Good Character. Responsibility, Citizenship, Thankfulness, Giving, Respect/Forgiveness, Honesty, Fairness, Caring. *See addendum.
	Clubs for Grade 1	Grade 1 students will be informed in October of available clubs. Club times are from dismissal to 3:00. Bus service is available for the trip home.
	Closing Information	*See addendum.
	Code of Conduct	See District Calendar
	Computers	Computers are available in each classroom and in the computer lab which classes visit weekly.


		Internet access is available with parent permission under direct teacher supervision.
	Conferences	Report card conferences are scheduled in November for 1 <sup>st</sup> grade and January for Kindergarten during school hours. Other conference opportunities are available throughout the year.
	Dress Code	*See addendum.
	Drills	Various safety drills occur throughout the year. *See addendum.
	Emergency Contact Info.	It is very important to keep your contact information updated and current, especially telephone numbers
	English Language Learner	The students eligible for this service are identified through screening. This is for students whose primary home language is not English
	Entry Procedures	*See addendum.
	Field Trips	Field trips are determined by the individual teachers. All parents must sign permission slips. If children do not go on a scheduled field trip they are entitled to spend the time in another class.
	Gym	See physical education.


	Health Office	Phone number - 859-2357 *See addendum.
	Homework	Check with your child's teacher for the classroom practices & procedures.
	Honor School	Wing School has been designated a Suffolk County Reading Council Honor School since 1993. This means our English Language Art Activities are amongst the finest on Long Island.
	Immunization	*See addendum.
	ISACC	See After School Care.
	Joyful Learning	That's what we hope all children experience at Wing!
	Kindergarten Transition	*See addendum.
	Library	This is one of our "Special" classes. Children visit the school library one period per week, and have the opportunity to check out one book each visit. *See addendum.
	Lost & Found	The Lost & Found is located near the front lobby. We encourage you to label <u>ALL</u> your child's




		belongings with first and last names.
	Lunch & Breakfast Programs	Both meals are available for purchase daily. A lunch menu is sent home monthly and can also be accessed through our Website. Free or reduced breakfast & lunch is available to those whose families qualify financially. *See addendum
	Math Services	First grade students who need assistance in math can receive additional support in a small group setting during the school day. The classroom teacher will select those students who may benefit from this service.
	Music	All students attend this "Special" class one period per week. In addition all students have the opportunity to participate in school concerts and sing-a-longs.
	Newsletter	Our newsletter, <u>Connections</u> , is published every two months and highlights the events, the learning and the children of Wing. It alternates with the PTA Newsletter.
	Nurse	The nurse's office can be reached at 859-2357. All absences should be reported to this office. All medications your child takes during school hours must be given to the nurse. In addition, all allergies and other physical conditions must be reported to her, as well as updated




		immunization records. *See addendum
	OT/PT	OT/PT services are available for those students who qualify for support through our Committee on Special Education.
	Parent Involvement	Parent involvement is an essential part of your child's learning experience. You will have many opportunities to become involved in your child's education through classroom and PTA activities.
	Parking Procedures	Parking is available in the lots near Sunrise Highway and Winganhauppauge Road. There is no parking in the bus circle at the front of the building. Parents wishing to drop off their child in the morning may pull up to the auditorium lobby doors on the Sunrise Highway side of the building. The children will be admitted at 7:45 and supervised until they walk to class.
	Physical Education	The children will participate in P.E. twice a week for 40 minutes each time. Physical Education activities provide children with opportunities that stimulate both physical and social skills. Please ensure that your child wears suitable gym clothing, such as sneakers and pants on those days.
	Playground	See recess.
	Psychological Services	Psychological Services are available to students and parents as we look to determine how best

		to help children become more successful.
	PTA	The Parent Teacher Association meets monthly to plan special activities for the children. We have been named a National PTA School of Excellence , one of only 7 in New York State.
	Questions	Please contact the following numbers for any questions. Main Office - 859-2351 Principal's Office - 859-2350 Nurse's Office - 859-2357
	Reading Services	The services of our reading specialist are available to first grade students who demonstrate need. Of course, all teachers in kindergarten and first grade teach reading skills. Kindergarten instructional aides can provide reading reinforcement when appropriate.
	Reading ABC's	All Elementary Students in Islip use the Harcourt Trophies Series, an integrated literacy approach to the teaching of reading. Individual classroom teachers will share the components of the program during Meet the Teacher Night. Our goal is to encourage all students to understand and practice the four communication strands of New York State Education Department: Listening, Speaking, Reading and Writing.
	Recess	All students have an opportunity to enjoy recess prior to going to

		<p>the cafeteria for lunch. In good weather students play outside on the playground and fields, or take a walk on school grounds. During inclement weather students have recess in their classrooms.</p> <p>Students do not go outside if the wind chill is below freezing. Please dress children appropriately for outdoor play.</p>
	School Times	<p>Our school hours are from 8:00 to 2:00. Students enter the building starting at 7:50 to walk to their classrooms. Any student arriving after the beginning of Building Announcements (8:10) is considered late and must report to the Nurse's Office with an adult to be signed into school. Students are supervised as they board the buses at the end of the day. Buses leave the Wing Parking Lot at 2:10 each afternoon.</p>
	SEPTA	<p>The Special Education Parent Teacher Association meets monthly to address the needs of the special education population. *See addendum.</p>
	Sibling Policy	<p>*See Addendum Letter explaining this policy.</p>
	Snack	<p>Teachers will provide individual information about snack.</p>
	Social Worker	<p>Our school Social Worker provides support to students for a variety of reasons. She conducts Friendship Clubs for children who need help learning how to be a friend to classmates, Banana</p>

		Splits groups for children whose families are going through separation issues, Bereavement Groups for children suffering a loss, and general support for those children adjusting to school and separation from parents.
	SOE	Standards of Excellence Committee includes, parents, teachers and administrators who work collaboratively to increase education standards in our school.
	Speech Services	A speech screening is conducted during Kindergarten Registration. Speech Services are available to students who qualify through our Committee on Special Education.
	Staff Members of Wing	All Wing staff members respect and value our students as individuals with unique needs and adhere to our motto of Joyful Learning. A list of staff members is located in the addendum.
	Summer Reading	These lists are distributed prior to Kindergarten and First Grade in order to help families choose appropriate reading materials. This will help to foster English Language Arts growth.
	Supplies	Individual Teachers will communicate with parents explaining the supplies needed for school
	Telephone Numbers	Web Site - <a href="http://www.islipufsd.org">www.islipufsd.org</a> Principal's Office - 859-2350 Main Office - 859 - 2351 Nurse's Office - 859 - 2357
	Testing	Teachers conduct individual and

		<p>small group assessments in English Language Arts at the beginning of the year, for report card information, and at the end of the year according to a calendar which will be distributed. Mathematics assessments are conducted at the same time. Ongoing assessments occur throughout the school year in order to determine student growth and appropriate learning strategies. There are no New York State Tests which are given in either kindergarten or first grade.</p>
	Town Meetings	<p>Grade level meetings occur monthly to highlight our Character Education Program.</p>
	Umbrella Policy	<p>See Dress Code. Children should not bring umbrellas to school. We encourage hoods on jackets.</p>
	Visitors	<p>All visitors must sign in and out at the reception desk in the main Lobby.</p>
	Weathernet	<p>We are a member of the News Channel 4 Weathernet. <a href="http://www.classroom.aws.com">www.classroom.aws.com</a></p>
	Weapons	<p><u>Weapons cannot be brought to school under any circumstances. The Islip Code of Conduct insists on a mandatory five day out of school suspension for any student</u></p>

		<p><u>possessing a weapon in school.</u></p> <p>That includes pocket knives, even if they are brought in for Show and Tell, or brought from home as a gadget. Please help us to keep all children safe and avoid this situation by checking backpacks and talking to your child about safety.</p>
	Website	<a href="http://www.islipufsd.org">www.islipufsd.org</a>
		
	YES	We encourage parent participation in a child's school experience.
	Yo-yo's	Yo-yo's and other toys are not appropriate to bring to school. Please check your child's back pack.
	Zzzz's	There is no nap time, but quiet activities during the course of the day provide relaxation for youngsters.
	Zippers	Learning to zipper and tie are encouraged for all students.

## CHARACTER EDUCATION

We are very excited to share with you a new program that we will be implementing this fall. As part of New York State Legislation, schools must discuss with children Character Education. For as long as the Wing School has been in existence, teachers throughout the building have spoken to their students about this. We hope to make this an exciting and interactive program as we all speak the same simple and appropriate language to help our children understand these ideas.

It is important that you are aware of the different parts of this new program. By working together in a home/school partnership we can help each child to be successful. The centerpiece of our program is to enable our youngsters to "make good choices" and take responsibility for their actions.

The title of our program is "Keys to Good Character." We will be exploring these ideas throughout the school year.

September/October	<u>Responsibility</u>	Always do your best. Think before you act.
October/November	<u>Citizenship</u>	Be a good neighbor and friend.
November/December	<u>Thankfulness</u>	Be happy for what you have.
December	<u>Giving</u>	Share what you can.
January	<u>Respect/Forgiveness</u>	Use good manners, and give others a chance.
February	<u>Honesty</u>	Always tell the truth.
March	<u>Fairness</u>	Take turns and share.
April	<u>Caring</u>	Be kind and help others.

May/June - There will be a culmination and review of all the keys leading to our End of year celebration.

Wing School will be celebrating National Character Education Week during the second week of October with a special event. Details will follow. We look forward to working together to ensure our children's success in learning and understanding all the "keys" to good character education. Thank you for your support.

**CLOSING INFORMATION**  
**EMERGENCY SCHOOL CLOSING**  
**DELAYED OPENING,**  
**AND EARLY DISMISSAL PROCEDURES**

In preparation for hurricane season, emergencies, as well as the onset of the winter season, the Islip School District has developed the following options related to the operation of school:

1. Close school for the day
2. Delay the opening of school
3. Dismiss school early

Should the opening of school be delayed, school canceled, or dismissed early, families may expect timely announcement to that effect on the following television and radio stations:

TV Channel 12 News  
WALK 1370 AM, 97.5 FM  
WBAB 1440 AM  
WBZO 103 FM  
WBLI 106.1 FM  
WOR 710 AM  
WRCN 103.9 FM

Parents may also access Islip's web page at [www.islipufsd.org](http://www.islipufsd.org) for information pertaining to school closing/delays, etc.

**REMINDER.... IF SCHOOL IS CLOSED OR DISMISSED EARLY, ALL AFTER  
SCHOOL ACTIVITIES ARE CANCELLED.**

## SPECIAL CONCERNS RELATED TO DELAYED OPENINGS

A delayed opening may be announced when conditions are hazardous early in the morning but the forecast is optimistic about conditions improving. Delays of one hour (60 minutes), one and one half hours (90 minutes), and two hours (120 minutes) have been developed district-wide. Upon announcement, all students should report to school accordingly:

ONE HOUR DELAY: School begins at 9:00. Those students who receive transportation should report to their bus stop one hour later than the usual pick-up time.

ONE AND ONE HALF HOUR DELAY: School begins at 9:30. Those students who receive transportation should report to their bus stop one and one half hours later than the usual pick-up time.

TWO HOUR DELAY: School begins at 10:00. Those students who receive transportation should report to their bus stop two hours later than the usual pick-up time.

On occasion, conditions may worsen in the morning after a delay is announced. Should the district determine that traveling conditions remain too hazardous even with a delayed opening, a follow-up announcement to close school for the day will be made on the above listed radio stations and Channel 12 TV, and the Islip Schools web site [www.islipufsd.org](http://www.islipufsd.org)

Please be aware that our Early Dismissal time, in case of inclement weather during the course of the day, is the same as our regular dismissal time. Since one Islip School had to be dismissed at 2:00, it makes sense for it to be Wing. That means if Islip does have an early dismissal, you can be assured that your regular 2:00 p.m. child care situations will work. Of course, you know that no child will be let off a bus unless an adult is there. It is also critical that you continue to give us updated contact information, such as a new cell phone number.

Experience has demonstrated the need to be prepared for possible emergency and weather-related delays, early dismissals, and/or closings. At this time it is important that you establish appropriate procedures and plans (example: appoint someone to be in charge of children in case of delays or early dismissal) and review these with their children in the event they need to be implemented in the future. Please make sure we have your latest emergency phone numbers.

## DRESS CODE

The staff of Wing Elementary is committed to keeping your children safe and providing an educational environment which is free from distractions so that every child can learn to his or her potential. I know through your support that you have the same goal. With this in mind I would like to share with you our Wing dress Code in time for spring shopping! Here is how it came about.

The New York State Legislature has passed S.A.V.E. legislation which is dedicated to making our schools safer and distraction-free so that students have a more appropriate learning environment. The Islip Board of Education ratified the Islip Code of Conduct that included a general dress code for our students.

Members of the Wing Standards of Excellence Committee, parents, teachers and administrators, have taken that general dress code and made it more specific for students who are 4,5,6,7 and 8 years old. This Student dress Code has been shared with staff members and our PTA Executive Committee to bring it to this final form. Many parents have expressed delight in the dress code because they feel it will settle "discussions" with their children about what is proper school clothing.

Safety again is the key and that is why shoes are of great concern. Young feet and ankles need to be supported, especially if we need to evacuate the building for any reason (though I share your hope that this never happens). Clogs, flip-flops, platforms, heels, and slides have been proven not to be safe for our students' young feet and ankles as Nurse Maureen Neira's accident reports show. Head gear, particularly scarves and hats are also a concern, except, of course, for religious or health reasons. Certainly they can be worn TO school but not IN school, because of the distractions they cause. They are also the most direct way lice are shared.

Your support is greatly appreciated in helping us to make our school safer and distraction free. Teachers speak with children about appropriate clothing and there will be a picture/chart in each classroom. I believe the Legislature and the Board of Education have given us a wonderful framework and tool to help children learn more and remain safe! Thank you for supporting this program. Enjoy your spring shopping experience!

Appropriate dress reinforces a positive image and attitude conducive to a safe and productive educational environment, therefore preparing students for future academic and professional growth.

### **FOOTWEAR**

- Clogs, flip-flops, platforms, heels, or slides have proven not to be safe therefore should not be worn to school.
- Shoes need to fit properly so that students can easily keep them on their feet. They must have a back or strap to secure feet.

### **GARMENTS**

- Children should be dressed in appropriate attire.
- All pants and skirts should be fitted to the waist.
- Low riding pants are inappropriate.
- Shirts and blouses should also fit to the waist.
- Midriffs and backs should be covered.
- Spaghetti straps are not appropriate.
- Clothing should be comfortable and appropriate for safe play and discovery.
- Attire must be free of logos that refer to drugs, tobacco, alcohol, and violence.
- Children need to be able to operate closures on their clothing independently (for example: snaps, overall clasps, etc.)

### **HEADGEAR**

- Heads should be uncovered in the building except for religious or health reasons.

### **OUTERWEAR AND BACKPACKS**

- They must be free from hanging objects/straps which can cause harm or injury.
- Rolling backpacks are too heavy and cumbersome for our age youngsters. They are hard for children to maneuver on stairs and buses. Children are not permitted to use rolling backpacks.
- Use of umbrellas at this age may cause accidents and can be dangerous. They should not be brought to school.

*The Wing School Dress Code is in compliance with NY State SAVE Legislation and the Islip Code of Conduct. Adherence is therefore required.*

## DRILLS

Safety is so important at our school. We always want the children to feel safe and practice safety drills. As part of our ongoing efforts to ensure the safety of our students, your children, this letter will provide you with information and advance notice regarding a district safety procedure entitled "CODE 1000" that will be conducted during the regular school day at all buildings in the district.

In light of recent world-wide events, the need to periodically review and practice specific safety procedures for various types of emergencies which could result in harm is ever so timely. Unfortunately, these events have resulted in a state of heightened awareness of the dangers associated with numerous types of emergency situations. With this in mind, the district's "CODE 1000" drill was designed to address a type of emergency when an intruder forcefully enters the building and/or weapons are brought into a school building.

I ask that you assist us by discussing with your child in advance the upcoming planned emergency preparedness drill, as teachers and I will. Familiarizing your child with this information and emphasizing that this is simply a practice exercise to ensure his/her safety at school will help your child better understand the need for this event.

1. An announcement of the words "CODE 1000" will be made over the public address system indicating that all students are to remain in their classrooms until further announcements are given. All classroom doors, windows, and blinds will be locked /closed and lights will be turned off.
2. Custodians will immediately check to see that doors to the outside of the building are locked.
3. Pupils will be instructed to stay away from windows to avoid possible injury from shattered glass and gather with their teacher in the safest part of the classroom.
4. Pupils who are at lunch, in the auditorium, or on the athletic field, etc., will be secured in a safe area by the adult in charge.
5. Teachers not in charge of a class will call into the Main Office for further instructions.
6. Teachers will remain in assigned places or with their groups until directed to do otherwise.

7. At the completion of all steps noted above, an announcement will be made indicating that it is safe to resume regular activity.

While we can all hope that in reality we will never have to initiate such a procedure, there is no better time than the present to review, practice, and make certain that our safety plans have been appropriately designed to address emergency situations.

If you should have a question, concern, or would like additional information about this activity, please do not hesitate to contact me. Thank you for your assistance and cooperation with this most important safety measure.

## **ENTRY PROCEDURES**

If you need to pick up your child from the Wing School, we request that you send a note with your child in the morning telling us what time you will be arriving. Your child's teacher can use this information to make sure that he or she has all notices and homework needed. If a situation arises over the course of the day and you cannot send a note, please arrive prior to 1:45. This will assist the office staff in getting your child in a timely manner. It is very difficult to accommodate your request once teachers have left the classroom and children are boarding buses. Attempts to do so have held the buses which impacts timely dismissal in all Islip schools.

If another adult is picking up your child, that person must have a signed note from you naming the adult who will be taking your child. All persons picking up a child will be asked to show some form of identification.

We hope these safety procedures will ensure that all children are leaving the building with only those people who have parental permission and that everyone goes home in a safe and timely manner. Thank you for your cooperation.

**HEALTH OFFICE**  
**INFORMATION FROM THE NURSE**

**PHYSICAL EXAMS:**

New York State requires a physical examination for your child prior to Kindergarten. It must be within the year school starts.

Every child in Kindergarten must have a physical exam on file.

**ANNUAL HEALTH QUESTIONNAIRE:**

Please date and sign.

**HEALTH HISTORY FORM:**

Please date and sign.

Please indicate any allergies: Asthma, Diabetes and/or any pertinent health details.

**IMMUNIZATIONS:**

Please bring a record of all immunizations received since birth. (It would be helpful if you made us a copy)

We must have the physician's stamp/signature on immunizations.

Immunizations must be up to date before they enter school.

**ATTENDANCE:**

Please call the school whenever your child is absent. 859-2357, or the school will call you.

When your child returns to school - please address the attendance note to the classroom teacher.

**MEDICATION:**

If your child will be receiving any medication, the nurse needs Guardian/Parental signed permission and Physicians permission to administer medication.

**ANNUAL HEALTH EXAMINATION**

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Student's Name: \_\_\_\_\_ was examined  
on \_\_\_\_\_ and found to be in good general health and able to participate in  
all required physical education.

Normal Heart Rate: \_\_\_\_\_ Blood Pressure \_\_\_\_\_

Ht. \_\_\_\_\_ Wt. \_\_\_\_\_ Urine: Sugar \_\_\_\_\_ Protein \_\_\_\_\_

Eye Examination Without Glasses: Right \_\_\_\_\_

Left \_\_\_\_\_ Both \_\_\_\_\_

With: Contacts \_\_\_\_\_ Glasses \_\_\_\_\_

Right \_\_\_\_\_ Left \_\_\_\_\_ Both \_\_\_\_\_

Hearing Sc. @: Right \_\_\_\_\_ Left \_\_\_\_\_

Scoliosis : \_\_\_\_\_

Other Medical Problems (i.e. any illness , injury or chronic disorder)

Allergies: \_\_\_\_\_

**IMMUNIZATION HISTORY:** In compliance with NY State Law, this student has  
been given the required: (Fill in dates- month/day/year). Tetanus booster is  
recommended every 10 years.

DPT (triple vaccine)	Hepatitis B	Polio Vaccine	MMR	Varicella
1. _____	1. _____	1. _____	1. _____	Vaccine _____
2. _____	2. _____	2. _____	2. _____	Disease _____
3. _____	3. _____	3. _____		
4. _____		4. _____		
DT _____	PPD Test _____			

Print or Type: \_\_\_\_\_, MD

Signature: \_\_\_\_\_, MD

**NEED OFFICIAL STAMP**

Revised Date: 1/23/06

## LIBRARY

This letter will serve as an introduction to our library program here at the Wing Elementary School. I am Elizabeth Bromley, the Library Media Specialist, and together with Diane Fensterer, the Library Teacher's Assistant, we will be working with your child in the library each week. Your child will attend library one day per week for 40 minutes. During this time your child will be able to select one book to take home and share with you and your family for one week. The due date will be stamped and circled in the back of the book. Your child will come to library the same day each week and should return the book on time so others may borrow the book to share and enjoy. If the book is a chapter book, your child may certainly renew it for another week.

Your classroom teacher will notify you of the assigned library day. In the event your child is absent or forgets to return the book on library day, he or she may return it the following morning (after the morning announcements) and select a new book. You can expect to receive an overdue notice if a book is outstanding for more than two weeks. If a book is lost or damaged, the book will need to be paid for or replaced. We discuss book care and our expectations of keeping books in a safe place to avoid problems with younger siblings and /or pets.

During our class time, we will share a story and have a group discussion about the book. The stories selected are based on grade level curriculum and relate to the New York State Learning Standards. We also share non-fiction selections as they relate to classroom topics and activities. The children are encouraged to select books as they relate to the themes that they are learning in their classrooms.

I look forward to working with your child in the Wing Library. I hope to instill a love of reading in each and every child that travels through our library doors. If there are any questions at any time throughout the year, please feel free to contact me via the main office at 859-2350. Happy readings!

### Lunch and Breakfast Program

A limited offering of à la carte "Choose Sensibly" snacks are available for students to purchase in the Wing School cafeteria during lunch periods. Choose Sensibly Snacks are formulated to meet the Dietary Guidelines for Americans by limiting the amount of fat, saturated fat, sugar and sodium per serving, for each snack item. A list of the sensible snack items and prices will be made available at the start of school.

Snacking can be incorporated into a healthy diet provided it is done in moderation. Therefore, we limit the number of à la carte snacks the students may purchase to two sensible snack items (one drink, one snack) per day.

Those parents who prefer that their child not purchase snacks or only one snack per day must fill out the attached permission slip and return it to the child's teacher or cashier in the cafeteria, during the first week of school. This information will be programmed into the computer. If the student does not pay in cash at the time of purchase, the price of the snacks will be debited from the student's account. Please keep this in mind when pre-paying into your child's account.

Students are also able to purchase second entrées and double lunches at an extra cost. Please choose one of the three options on the Double Entrée/Lunch portion of the attached permission slip. More information regarding our computerized cafeteria system will be sent home in a separate mailing.

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I give my daughter/son \_\_\_\_\_ Pin # \_\_\_\_\_  
permission to purchase the following each day at lunch if he/she chooses to:

\_\_\_\_\_ One snack item (either drink or snack)

\_\_\_\_\_ Two snack items (one drink and one snack)

\_\_\_\_\_ I do not wish for my child to purchase any snack items during the lunch period.

#### Double Entrée/Lunch Option

\_\_\_\_\_ May purchase a double entrée at the cost of \$1.00.

\_\_\_\_\_ May purchase a complete double lunch at the cost of \$1.75.

\_\_\_\_\_ I do not wish for my child to purchase a double entrée or a double lunch.

Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_



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**2008-2009 Executive Board**

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**Recording Secretary**

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**Teacher Representatives**

Lori Murphy

Lucy DeLise

Wing Elementary School



*everychild.onevoice.*

## **WING SCHOOL PTA COMMITTEE DESCRIPTIONS**

**\*BIRTHDAY BULLETIN BOARD-** PREPARES A SPECIAL BULLETIN BOARD EACH MONTH HONORING THE MONTH'S BIRTHDAYS. (*Coordinate the scheduling of monthly volunteers – easily done during evening hours*).

**BOOKFAIR-** EVENT TAKES PLACE IN NOV. OR DEC. MUST BE SET UP, DISPLAYED, AND CHILDREN HELPED WITH THEIR SELECTIONS. (*2 school days & one evening event*).

**\*CLASS PARENT COMMITTEE -** DISTRIBUTES NAMES OF CLASS PARENT VOLUNTEERS TO TEACHERS FOR THEIR SELECTION, NOTIFIES CLASS PARENTS, RUNS CLASS PARENT TEA (USUALLY HELD THE 2<sup>ND</sup> OR 3<sup>RD</sup> WEEK OF SCHOOL), KEEPS CLASS PARENTS UPDATED ON EVENTS THEY SHOULD BE INVOLVED IN.

**\*CULTURAL ARTS-** ASSISTS IN THE SELECTION OF APPROPRIATE AND INTERESTING PROGRAMS FOR CHILDREN THROUGHOUT THE YEAR (i.e. AUTHORS/ILLUSTRATORS, MIME COMPANIES, PUPPET SHOWS, etc.).

**END OF YEAR-** COORDINATES LAST BIG EVENT FOR THE CHILDREN, IN THE PAST HAS BEEN A FIELD DAY FOR THE OUTGOING STUDENTS AND A PERFORMANCE (BOOKED BY CULTURAL ARTS) FOR THE ENTIRE SCHOOL ALONG WITH REFRESHMENTS AND SMALL GIVEAWAYS. (2 School Days in June)

**EARTH WEEK & TV Turn Off Week-** EVENT TAKES PLACE IN APRIL, COMMITTEE PREPARES FUN PACKAGE OF THINGS AS AN ALTERNATIVE TO TV DURING WEEK AND GIVES OUT INFORMATION REGARDING OUR ENVIRONMENT, BASED ON AN AGE APPROPRIATE THEME. (*Easily organized during evenings*).

**FAMILY FUN NIGHT-** EVENT IS USUALLY HELD END OF JANUARY OR EARLY FEBRUARY, GREAT NIGHT FOR EVERY WING FAMILY. PAST THEMES HAVE BEEN; SPORTS NIGHT, SQUARE DANCE, HAWAIIAN LUAU, & SOCK HOP. PROVIDES REFRESHMENTS, ENTERTAINMENT AND GIVEAWAYS FOR A NOMINAL FEE.

**FATHER'S DAY BOUTIQUE-** EVENT TAKES PLACE IN JUNE, COMMITTEE COMES UP WITH IDEAS ON WHAT TO SELL AT PTA TABLE, CONTACTS VENDORS FOR OTHER TABLES, SET UP BOUTIQUE, AND HELPS LINE UP VOLUNTEERS TO HELP CHILDREN SELECT ITEMS. (*Event occurs during 1 evening*)).

**FOOD BASKETS –** COMMITTEE RUNS FOOD DRIVE DURING NOVEMBER & DECEMBER HOLIDAYS AND MAKES BASKETS. (*Easily organized during evenings or outside of school*).

**\*FUNDRAISING EVENT COMMITTEE:** RUNS FUNDRAISING EVENTS SUCH AS KRISPY KREME DONUT SALES, BOSTON MARKET NIGHT, FRIENDLYS NIGHT, CHUCKE E. CHEESE'S

NIGHT, SWEATSHIRT & TSHIRT SALES. (*Easily organized during evenings or outside of school with the exception of tshirt sales that occur during varied events throughout the year*).

**\*HEALTH & SAFETY-**EVENTS RUN THROUGHOUT YEAR, RED RIBBON WEEK, HEALTH & NUTRITION FAIR, BIKE RODEO, etc. (*Event includes school day activities throughout year*).

**HOLIDAY BOUTIQUE-** PLANS AND RUNS BOUTIQUE THAT ENABLES CHILDREN TO PURCHASE INEXPENSIVE ITEMS (25¢ & UP) FOR FAMILY AND FRIENDS. COMMITTEE COMES UP WITH IDEAS ON WHAT TO SELL AT PTA TABLE, CONTACTS VENDORS FOR OTHER TABLES, SET UP BOUTIQUE, AND HELPS LINE UP VOLUNTEERS TO HELP CHILDREN SELECT ITEMS (*Event occurs during 1 evening*).

**\*HOSPITALITY-** COMMITTEE RUNS THROUGHOUT YEAR, PROVIDES REFRESHMENTS FOR ALL PTA MEETINGS, ALONG WITH SETTING UP MEET THE TEACHER NIGHT AND MAY BE CALLED UPON FOR CLASS PARENT TEA. (*Mostly evening events*).

**\*WING BEAUTIFICATION-** COMMITTEE IS INVOLVED IN MANY PROJECTS THROUGHOUT THE YEAR, PLANTING AND WEEDING AROUND BUILDING, DECORATES FRONT LOBBY SEASONALLY, COORDINATES 9/11 MEMORIAL PLANTING, CELEBRATES ARBOR DAY PLANTING & PURCHASES FLAGS FOR FLAG DAY. (*Events occur during 2 school days*).

**\*LABEL COLLECTION-** COLLECTS AND TURNS IN LABELS FOR EDUCATION WHICH GIVES OUR SCHOOL MONEY FOR NEEDED MATERIALS AND DUCKLING EGGS. (*Out of school coordination*).

**\*MEMBERSHIP-** COORDINATES AND RUNS MEMBERSHIP DRIVE, CONTROLS MEMBERSHIP CARDS, KEEPS ACCURATE COUNT OF MEMBERSHIP, RECORDS ALL MEMBERS'S NAMES AND COLLECTS DUES. (*Out of school coordination*).

**MOTHER'S DAY BOUTIQUE-** EVENT TAKES PLACE IN MAY, COMMITTEE COMES UP WITH IDEAS ON WHAT TO SELL AT PTA TABLE, CONTACTS VENDORS FOR OTHER TABLES, SET UP BOUTIQUE, AND HELPS LINE UP VOLUNTEERS TO HELP CHILDREN SELECT ITEMS. (*Event occurs during 1 evening*)).

**\*PTA NEWSLETTER-** PUTS TOGETHER PTA NEWSLETTER WITH TIMELY INFORMATION AND ARTICLES THAT IS DISTRIBUTED TO ALL PARENTS OF THE K-1 CENTER.

**\*PTA WEBSITE –** WORKS WITH PTA COUNCIL AND SCHOOL DISTRICT ADMINISTRATION TO ENSURE UP TO DATE INFORMATION ON WING PTA WEB PAGES.

**REGISTRATION & ORIENTATION-** TAKES PLACE IN APRIL, COMMITTEE RUNS EYE TESTING FOR INCOMING KIDERGARTENERS, HELPS OUT IN ORIENTATION PROCESS.

**\*PARENTS AS READING PARTNERS (PARP)-** PARP IS ACTIVE THROUGHOUT YEAR WITH BIG EVENT HELD IN MARCH. PARP KICKS OFF WITH A 3-WEEK EVENT TO ENCOURAGE PARENTS TO READ WITH THEIR CHILDREN. (*Out of school coordination – after hours decorating*).

**STAFF APPRECIATION-** THIS IS A WEEK LONG EVENT THAT TAKES PLACE IN MAY TO HONOR OUR STAFF, INCLUDES MANY EVENTS DURING THE WEEK.

**\*WAYS & MEANS-** CHOOSES AND RUNS MAIN FUNDRAISER FOR SCHOOL IN SEPTEMBER, WILL ALSO HANDLE HOLIDAY PIE FUNDRAISER(S) THROUGHOUT THE YEAR. (*Prep begins in late August/early September*)

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**VOLUNTEERS ARE ALWAYS NEEDED TO CHAIR, CO-CHAIR, AND JUST HELP OUT ON THE ABOVE COMMITTEES.**  
**GET INVOLVED! OFFER ONE HOUR OR AS MUCH AS YOU CAN.**  
**CONTACT A MEMBER OF THE EXECUTIVE BOARD FOR MORE INFORMATION!!**

**\*DENOTES STANDING COMMITTEE**

**[wingpta@isliptacouncil.org](mailto:wingpta@isliptacouncil.org)**

**ISLIP SEPTA**  
Special Education Parent  
Teacher Association

What is SEPTA? We are a district-wide PTA whose primary function is to act as a support group for parents and educators of children with disabilities and those at risk.

Our members consist of parents, teachers, administrators, students, and friends.  
*Membership is open to all.*

What are SEPTA's goals?

- To keep parents and educators informed of district issues and changes.
- To seek support from local, state and federal legislators regarding the needs of children.
- To familiarize parents with the special education process for preschool and school- aged children.
- To continually network resources, information and ideas.

Remember, **YOU** are the best advocate for your child. *Get involved!*

Islip  
Special Education Parent Teacher Association  
Executive Board  
2008-2009

President: Lorie Karabatzoglou

Vice President: Adria Kaplan

Secretary: Chris Mashkow

Treasurer: Eva Yankosky-Rumplick

## SIBLING POLICY

As many of you may be aware, children at the Wing School have a large number of siblings. Due to that large number, we are unable to invite or accommodate siblings in classrooms or on field trips. Though I wish it did not have to be the case, many factors contribute to this practice, which has been in place for many years.

When parents are invited to attend a reading celebration, author tea, pumpkin day, or any other classroom activity, it is with the intention of allowing parents to focus on the child in the class. Though many siblings are well behaved, our classrooms are not child proof. We have small items such as math manipulatives and puzzle pieces, etc., which could be dangerous to young children.

Strollers and infant seats could easily cause accidents as children or adults trip over them in the close confines of a classroom and may present a fire hazard. Children who are fussy or crying will distract and often drown out a child or adult who is reading as part of the class program. We also have no way of knowing whether siblings have been immunized according to State Law. Considering all these things, we have reached this decision. Our Board of Education field trip policy prohibits adults accompanying field trips from bringing siblings.

Siblings are welcomed at concerts, along with other relatives and friends, and during individual parent/teacher conferences, or teacher meetings. These do not interfere with classroom learning situations.

As a mother of three children myself, I understand that this can create difficulties. However, our intent is to provide meaningful experiences for the kindergarten and first grade students at the Wing School. Allowing siblings would disrupt these experiences. Thank you for understanding this situation and the reasons behind our practice at the Wing School. Your support is appreciated.

Mrs. Diane Druckman  
Principal  
Wing Elementary